


GREENER EALING LIMITED (THE 'COMPANY')

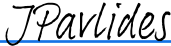
**WRITTEN RESOLUTION OF THE DIRECTORS OF
GREENER EALING LTD, PURSUANT TO THE ARTICLES OF ASSOCIATION**

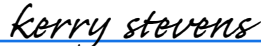
GREENER EALING LTD – PARKING MANAGEMENT SOLUTIONS

Pursuant to the authority given by the Company's Articles of Association, and following consideration of the details of the proposed Parking Management Solutions for parking enforcement software, handheld devices and associated services to assist in GEL enforcement we, the undersigned, being all the directors for the time being of the Company entitled to receive notice of a meeting and who would be eligible to vote on the following business if proposed at a meeting of directors, hereby RESOLVE:

- (i) To approve to enter into a new 3-years plus 12 months extension contract with Taranto Systems Limited under ESPO Parking Management Solutions framework, as per the attached cover report.
- (ii) To delegate GEL Managing Director to enter and sign the Agreement.


Mike Boulton (Sep 14, 2023 14:33 GMT+1)
Signed **MIKE BOULT**
DIRECTOR
Date: Sep 14, 2023


JPavlides (Sep 14, 2023 16:24 GMT+1)
Signed **JOANNA PAVLIDES**
DIRECTOR
Date: Sep 14, 2023


kerry.stevens (Sep 18, 2023 14:23 GMT+1)
Signed **KERRY STEVENS**
DIRECTOR
Date: Sep 18, 2023

Report Title	GEL – Parking Management Solutions		
Meeting	Greener Ealing Board - Written Resolution Cover Paper		
Date	September 2023	Agenda Number	
Type of Report	For decision		
Author	Katarina Pohancenikova can be contacted on pohancenikovak@greenerrealing.co.uk		
Background	The Board is asked to approve the proposal set out below		

Introduction

This paper sets out the proposals for a 3-year Parking Management Solutions Contract under ESPO framework.

Background

Greener Ealing has been awarded a new Parking Enforcement Contract from London Borough of Ealing Council. Under this contract, GEL has to provide parking enforcement services which covers PCN administration and processing and permit management.

The procurement process involves securing new handheld devices, configuration and installation of the software on each new device, back-office software solution, training and support.

After performing soft market testing exercise, face to face meetings and being able to actually test the mobile devices and software, GEL has decided to Direct Award the contract for the handheld mobile devices, repairs and maintenance and support of hardware and software solutions to Taranto Systems Ltd for the duration of the contract – term of 3 years with option to extend for another 12 months.

The proposal is to procure SP-845 Zebra TC77 series, a higher end device. This is a most-widely used device within Taranto client base. These devices (and the printers that Zebra make) will be supplied with range of accessories and are also procured with dedicated hardware support from the manufacturer. This is like an enhanced warranty provided by the supplier, that lasts for three years.

The contract will come with enhanced warranty and comprehensive device and software support package that will guarantee a smooth transition process of the parking enforcement contract from the current provider to GEL.

The quotation in **Appendix 1** provided for maximum of 70 units, consists of the one-off costs to be covered from the Council’s mobilisation budget (already agreed) and annual licence fees that will form of monthly contract price. The annual licence costs are locked for 3 years.

GEL management believes that awarding the contract to Taranto Systems Ltd is the most economic, efficient and effective solution. Taranto back-office software is also used by GEL client, London Borough of Ealing Council.

Based on the available information, we have concluded that awarding the contract directly to Taranto would ensure smooth transition process from the current contractor – Serco - to GEL.

Recommendation

The Board is asked to approve the proposals set out above and to delegate the authority to the GEL Managing Director to enter and sign the Parking Management Solutions Contract with Taranto Systems Ltd.

Appendix 1

Proposal:
Commercial Summary

Description	Unit Type	Unit Price	Qty	Initial	Annual
1. Professional Services					
a) Project Management & Administration	Per Day	£850.00	2	£1,700.00	-
b) Installation, Setup, and Go-Live Support	Per Day	£750.00	5	£3,750.00	-
2. Hardware					
a) Zebra TC77	Handheld	£2,012.89	70	£140,902.58	-
c) Charging Station (5 Devices)	Accessory	£476.42	14	£6,669.94	-
d) Protective Case & Strap	Accessory	£43.60	70	£3,052.14	-
e) Stylus (Pack of 3)	Accessory	£33.92	24	£814.01	-
f) Zebra ZQ521	Printer	£746.60	70	£52,262.21	-
g) Protective Case & Strap	Accessory	£60.59	70	£4,241.51	-
3. Maintenance					
a) Zebra OneCare, 3 Year (HHC)	Service	£344.02	70	£24,081.33	-
b) Zebra OneCare, 3 Year (Printer)	Service	£211.85	70	£14,829.36	-
4. Licences					
a) SOTI MobiControl	P/D, P/Y	£71.50	70	-	£5,005.00
Total exc. VAT:				£252,400.57	£5,005.00

*P/D, P/Y – Per device, per year

Proposal:
Commercial Summary

Description	Unit Type	Unit Price	Qty	Initial	Annual
1. Professional Services					
a) Project Management	Per Day	£700.00	1	£700.00	-
b) Configuration & Deployment	Per Day	£800.00	2.5	£2,000.00	-
2. Recurring Fees					
a) ANPR Scanning Licences*	P/D, P/Y	£200.00	65	-	£6,500.00
b) Additional Support	Per Year	£2,199.77	1	-	£2,199.77
Total exc. VAT:				£2,700.00	£8,699.77

*P/D, P/Y – Per Device, Per Year

Contract Ref / Title:

CEX23010

“Provision of operations management system (software, hardware, maintenance and hosting) and telematics services.

This procurement initiation document (PID) **must be completed for all procurements with a value of £75,000 and above** and will serve as formal instruction to commit resources from Commercial Hub and Legal Services. The PID provides the basic information needed to correctly direct and manage the project and is a formal agreement of the project.

The purpose of the PID is to ensure that required funding and Officer Authority to commence the project has been obtained as well as appropriate level of commercial assessment to ensure appropriate sourcing strategy is adopted, to secure value for money.

Completed forms should be sent to the appropriate Commercial Hub lead or to procurement@ealing.gov.uk and LegalContracts@ealing.gov.uk

1 Key information

Anticipated Contract Value	Initial cost = £255,101.00 (one-off) Annual value = £13,705.00 x 3 years	Contract Type: Works/Call-off from frwk
	Total value = £296,216.00 for the initial 3 years	
	Funding Source: Mixture (provide further details below)	
	Initial cost to be funded from the mobilisation budget, the annual cost to be funded from revenue budget	
Proposed duration of contract including any extensions	36 months + 12 months extension	
Is this a replacement contract	New procurement	
Complete for replacement contract	Name of current Contractor	
	Title/current contract number	n/a
Anticipated contract start date	30/09/2023	
Anticipated ITT issue date	25/09/2023	
Name/Job Title of instructing Officer	Katarina Pohancenikova, GEL Head of Finance	
Service area/department of instructing Officer	Greener Ealing Ltd	
Portfolio Cabinet Member(s)	GEL Board	
Has Authority to commence procurement been obtained?	No (if No - date when approval is to be obtained)	GEL Board to approve in the next meeting
	GEL Board Approval	

2 Project Details

Details of the supplies, services and works to be procured

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GEL management believes that awarding the contract to Taranto Systems Ltd is the most economic, efficient and effective solution. Taranto back-office software is also used by GEL client, London Borough of Ealing Council.

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3 Savings

New procurements above the tender thresholds are required to demonstrate a benchmark of 6% savings. Please provide details of steps to be taken to achieve savings

GEL has performed a market benchmarking exercise this year to review the current market position and the outcome of this exercise proved that there is a limited competition of suppliers providing parking enforcement solutions for all mentioned services.

As this is a start of a new service, no savings will be delivered in terms of handheld devices purchase price. However 3-year repairs and maintenance contract and enhanced warranty will lock the price for the proposed term period.

4 Legal support and form of contract

Form of Contract

Other (specify below)

Is a Performance Bond required? (if over £5m)

No

Cost code for Legal Costs

N/A

Client Team/Section Name (Linked to Cost Code):

Further Details

1. For works contracts - has the insurance team been notified of the proposed works including the estimated value?
N/A
2. Where any Council staff or ex-Council staff are likely be transferring under TUPE has the Pensions team be notified?
N/A
3. If there is grant funding please provide grant documents.
N/A
4. How long is the contract to be for (including options to extend)?
36 months plus 12 months extension
5. Will you require any modifications to the contract during its term? If so please discuss with the legal contract team
No
6. Will you be requiring the service provider to pay the Real Living Wage?
N/A

7. Please advise whether there are premises issues, staff/TUPE issues, personal data transfers and any other key priorities to be addressed. Please provide details for each such issue.
N/A
8. Is a parent company guarantee required?
No

5 Social and Sustainability Requirements

		Yes	No
Collaboration	Does the contract cover requirements across all department of the Council including council owned Trading Companies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sustainability	Have the sustainability and social issues been considered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Diversity & Equality	Have the diversity and equality issues associated been considered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Personnel Matters	Are any staff affected (council or contractor)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
London Living Wage	Will the contractor be required to pay RLW?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Social value	Will the SV Matrix be completed? If no, please provide information in summary section above	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tender Evaluation	Has the tender evaluation team been formed? Note that members of the Evaluation Panel must complete Declaration of Interest.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

THE AUTHORISED SIGNATURE WILL BE TAKEN AS APPROVAL THAT THIS EXPENDITURE HAS BEEN ADOPTED AND AGREED FOR THIS CONTRACT AND ASSOCIATED LEGAL COSTS

	NAME	SIGNATURE	DATE
PROJECT SPONSOR	GEL Board	GEL Board minutes to be provided	14/09/2023
GEL LEAD	Kevin O'Leary GEL Managing Director		
FINANCE LEAD	Katarina Pohancenikova GEL Head of Finance		

DECLARATION

It is hereby declared that, by submitting this document, the Author and the Service Lead confirm that this report, its content and its proposals have been checked and agreed by the Service Director and by the Budget Holder and it has been approved that the report may progress through the Council's Governance process.

It is further confirmed that the allocated budget provides for internal legal costs associated with this procurement.










Please review and sign the attached written resolution for GEL regarding Parking Management Solutions_Taranto


Final Audit Report

2023-09-18


Created:	2023-09-14
By:	Lizzie Purewal (Lizzie@bhcsecretaries.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKw_335OAKSTjFkP_d7BdL7-1kJ5VeyBs

"Please review and sign the attached written resolution for GEL regarding Parking Management Solutions_Taranto" History


-  Document created by Lizzie Purewal (Lizzie@bhcsecretaries.co.uk)
2023-09-14 - 1:28:23 PM GMT- IP address: 51.183.219.208
-  Document emailed to mikeboul1@aol.com for signature
2023-09-14 - 1:29:49 PM GMT
-  Email viewed by mikeboul1@aol.com
2023-09-14 - 1:32:45 PM GMT- IP address: 86.19.81.86
-  Signer mikeboul1@aol.com entered name at signing as Mike Boul
2023-09-14 - 1:33:30 PM GMT- IP address: 86.19.81.86
-  Document e-signed by Mike Boul (mikeboul1@aol.com)
Signature Date: 2023-09-14 - 1:33:32 PM GMT - Time Source: server- IP address: 86.19.81.86
-  Document emailed to pavlidej@ealing.gov.uk for signature
2023-09-14 - 1:33:34 PM GMT
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-  Signer pavlidej@ealing.gov.uk entered name at signing as JPavrides
2023-09-14 - 3:24:42 PM GMT- IP address: 165.225.17.47
-  Document e-signed by JPavrides (pavlidej@ealing.gov.uk)
Signature Date: 2023-09-14 - 3:24:44 PM GMT - Time Source: server- IP address: 165.225.17.47

 Document emailed to stevensk@ealing.gov.uk for signature


2023-09-14 - 3:24:45 PM GMT

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2023-09-14 - 3:33:33 PM GMT- IP address: 92.255.52.85

 Signer stevensk@ealing.gov.uk entered name at signing as kerry stevens

2023-09-18 - 1:23:09 PM GMT- IP address: 194.73.182.62

 Document e-signed by kerry stevens (stevensk@ealing.gov.uk)

Signature Date: 2023-09-18 - 1:23:11 PM GMT - Time Source: server- IP address: 194.73.182.62

 Agreement completed.

2023-09-18 - 1:23:11 PM GMT